



Department of Massachusetts
www.davma.org

2024 Department C&A Training

Finding Forms on davma.org





Keeping Our Promise to America's Veterans

DAV Massachusetts

DAV 5K TO HONOR OUR VETS



CLAIMS



TRANSPORTATION



HOUSING

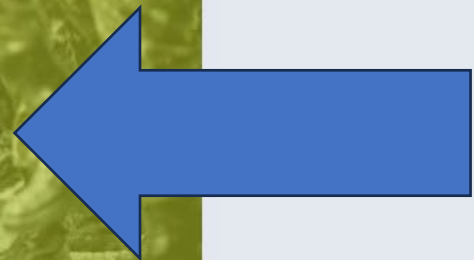


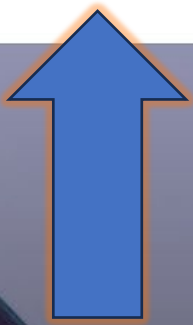
VOLUNTEERS



ARE YOU A MEMBER?

VISIT MEMBERS PORTAL





Welcome

We have created this web site to assist our DAV and DAVA Members in performance of their duties as well as to provide them with the electronic tools and information they may need. Please browse around and save some bookmarks so you can return to those pages you find most helpful and necessary. Should something not be found or if you need help understanding where various items might be hiding, please let us know.

HOW TO FILE A CLAIM

CONTACT NATIONAL SERVICE OFFICE

RESOURCES

YOUR DAV BENEFITS

DOWNLOAD DEPT DIRECTORY

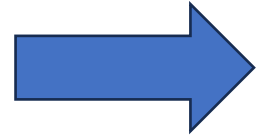
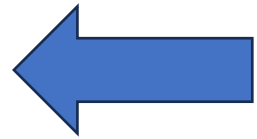




AUXILIARY FORMS

DSO and CSO

MEMBERSHIP FORMS



CHAPTER/DISTRICT FORMS

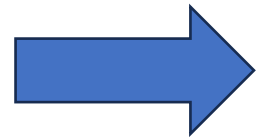
HSC & VAVS

MONTHLY REPORTING

CONSTITUTION & BYLAWS

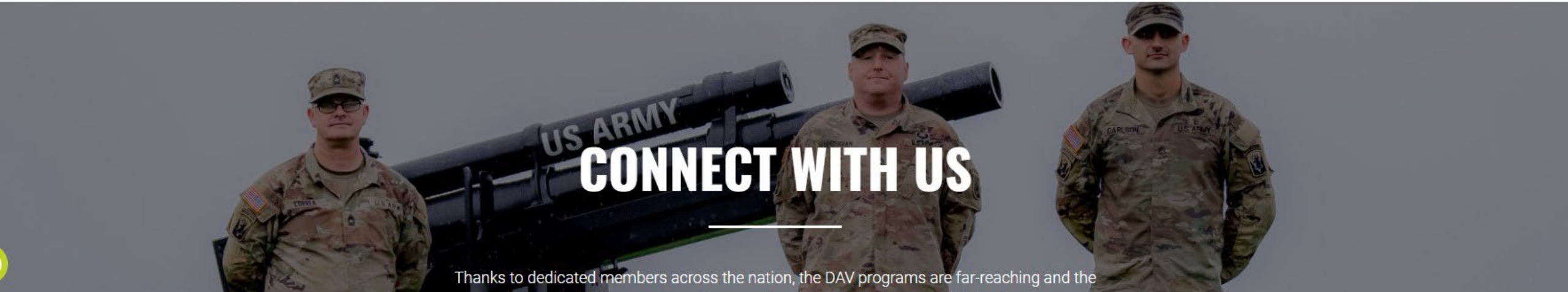
LEGISLATION

VA CLAIMS FORMS



DAV DEPARTMENT OF MA

VOUCHERS



CONNECT WITH US

Thanks to dedicated members across the nation, the DAV programs are far-reaching and the

DEC Forms





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www.davma.org



Department of Massachusetts
 24 Beacon St, State House, Rm 546
 Boston, MA 02133-1042
 Phone: 617-727-2974
www.davma.org

This form must be mailed in with your Chapter Officer Report

DEPARTMENT EXECUTIVE COMMITTEE REPORT

(PLEASE TYPE OR PRINT)
 CHAPTER NAME: _____ CHAPTER #: _____
 LOCATION - CITY: _____ STATE _____ ZIP CODE _____
 =====
 OFFICERS ELECTED FOR YEAR BEGINNING: _____ 20 _____ ENDING: _____ 20 _____

This form must be completed and returned to the Department within 10 days, after installation.

Email to Department:
Rgallant@davma.org

DEPARTMENT EXECUTIVE COMMITTEEMAN/COMMITTEEWOMAN (DEC)	
NAME	
ADDRESS	
CITY STATE ZIP	
MEMBER CODE#	TEL
EMAIL	FAX

ALTERNATE DEPARTMENT EXECUTIVE COMMITTEEMAN/COMMITTEEWOMAN (ALT DEC)	
NAME	
ADDRESS	
CITY STATE ZIP	
MEMBER CODE#	TEL
EMAIL	FAX

This form must be completed and mailed to Dept. Headquarters no later than 10 days after your chapter installation.
 Disabled American Veterans, Department of Massachusetts
 24 Beacon Street Room 546 Boston, MA 02133-1042



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Officer Election Reports





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This form must be completed and uploaded to National HQ via mydav.org and emailed to the Department within 10 days following installation.

Email to Department:
Rgallant@davma.org



Officer Election Report

(Please Type or Print)
 Chapter or Department _____
 Location: City _____ State _____
 Date of Annual Election _____ Date of Installation _____
 Address of Regular Meetings _____ / _____ / _____
Street Address City & State ZIP
 Time & Day of Regular Meetings _____ / _____ / _____
Time Day Week of Month
 Website Address _____ Chapter Phone _____
 Officers Elected For Year Beginning _____ 20____ Ending _____ 20____

Commander Name _____ Mailing Address _____ City/State/ZIP _____ Member Code# _____ Phone _____ Email _____ Fax _____	Benefits Protection Team Leader Name _____ Mailing Address _____ City/State/ZIP _____ Member Code# _____ Phone _____ Email _____ Fax _____
Sr. Vice Commander Name _____ Mailing Address _____ City/State/ZIP _____ Member Code# _____ Phone _____ Email _____ Fax _____	Membership Chairman Name _____ Mailing Address _____ City/State/ZIP _____ Member Code# _____ Phone _____ Email _____ Fax _____
1st Jr. Vice Commander Name _____ Mailing Address _____ City/State/ZIP _____ Member Code# _____ Phone _____ Email _____ Fax _____	Judge Advocate Name _____ Mailing Address _____ City/State/ZIP _____ Member Code# _____ Phone _____ Email _____ Fax _____
Adjutant Name _____ Mailing Address _____ City/State/ZIP _____ Member Code# _____ Phone _____ Email _____ Fax _____	Officer Authorized to Receive Mail Name _____ Office Held _____ Address for DEPT/CHPT Mail _____ City/State/ZIP _____ Phone _____ Fax _____ Email _____
Treasurer Name _____ Mailing Address _____ City/State/ZIP _____ Member Code# _____ Phone _____ Email _____ Fax _____	The Preceding Names and Positions Are Hereby Certified By: <small>(Form must be signed by the new commander and new adjutant.)</small> Commander: _____ Date: _____ Adjutant: _____ Date: _____

NOTE: For **Service Officer** recommendations, use the **Service Officer Nominations** form and follow the submission instructions on that form.
 This form must be completed and returned to National Headquarters within 10 days after installation in compliance with Art. 8, Sec. 8.3, Art. 9, Sec. 9.2 and Art. 10, Sec. 10.1, of the DAV National Bylaws.

[Welcome to the Officer Election Report](#)

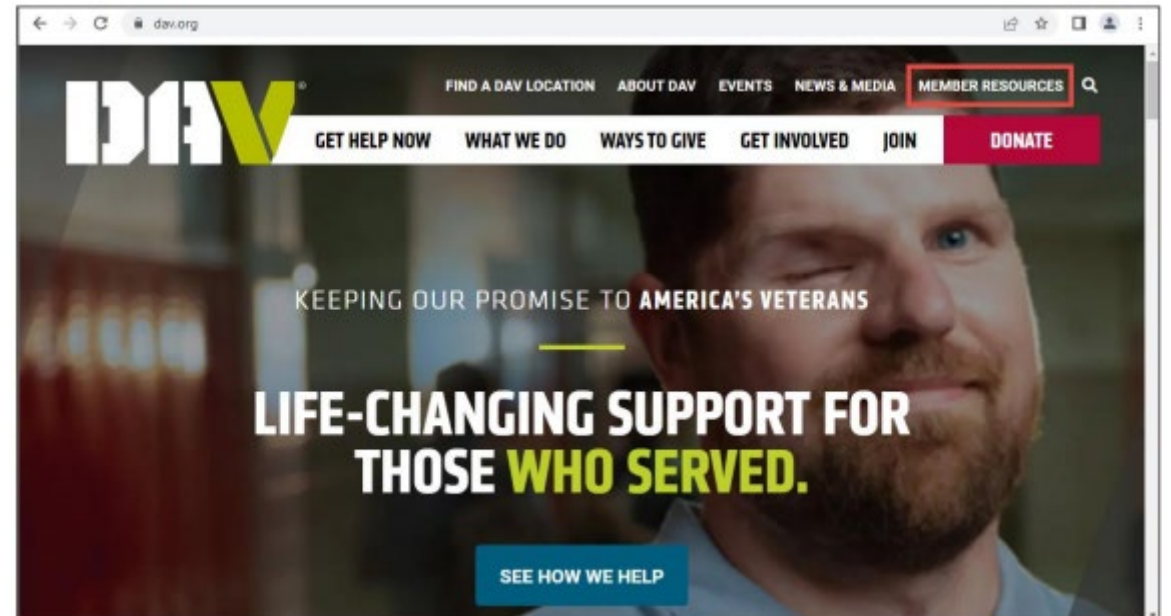
The Officer Election Report (OER) is another one of the online tools accessible through your Membership CRM Page on MyDAV.org.

[Register or Sign in to MyDAV.org](#)

If you haven't already registered for login credentials for [MyDAV.org](#), or if you need help logging in, utilize the tools available on the Member Resources site on DAV.org.

[Locate resources to help access MyDAV.org](#)

1. Navigate to DAV.org.
2. Click the Member Resources link on the top menu.
3. Scroll down to the Register or Sign-in to MyDAV.org section.
4. Click the appropriate button.



Register or Sign-in to MyDAV.org

DAV is excited to offer access to MyDAV.org! Once you're registered and validated you'll have access to your DAV record, be able to request new membership cards, manage and make payments toward your membership dues, and much more! DAV officers will also have access to a wide-variety of reports and other functions.

[Registration instructions](#)

REGISTER

SIGN-IN

MYDAV.ORG MANUAL

COMMUNICATE WITH US BY TEXT!

You can now get membership information and answers to your questions sent straight to your phone.

Button

Register

Action

If you haven't previously signed up, complete the New User Registration form and submit it for processing. You will receive a confirmation email when your login credentials are ready to use.

Sign-In

Use your login credentials to access your MyDAV.org resources.

MyDAV.org Manual

This user guide provides an overview of the self-service repository, as well as steps to assist in registering or accessing the site. It also includes descriptions of the available resources.



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Work with an Officer Election Report

If you have access to view and/or edit an Officer Election Report (OER), the button will appear at the bottom right of the Membership CRM Page.

The main OER screen gives you visibility into each report available for your department/chapter/unit.

Access an OER

1. Log in to your Membership CRM Page on MyDAV.org.

Note: See [Register or Sign in to MyDAV.org](#) in this guide for assistance.

2. Click **Officer Election Report**.

Note: See [Email Notifications](#) in this guide to ensure you receive messages related to the OER via your preferred email address.



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VETERANS

[Need Claims Help?](#)

MEMBERSHIP

[Join](#), [Log In](#), [Shop](#)

LEARN MORE

[Learn About Our Mission](#)

HELP DAV

[Support](#), [Volunteer](#), [Advocate](#)

MEMBERSHIP CRM



Member Profile

View your membership and contact details, including Department, Chapter or Unit, and Membership number.



Update Username and Password

Change your CRM portal username and/or password.



Full Service Record

Update or add military service record details.



DAV Membership Payment History

View your DAV membership pledge and payment details. Make a payment toward your DAV membership balance due.



Membership Card Request

Submit a request for a new membership card.



Notification of Deceased

Send notification of a deceased member to the DAV National Headquarters Membership Department.



Membership Transfer Request

Chapter transfer request form. Complete this form, including proper signatures, and mail to the address on the form.



Report Repository

Department, Chapter, and Unit reports



DAVA Membership Payment History

View your Auxiliary membership pledge and payment details. Make a payment toward your Auxiliary membership balance due.



Officer Election Report

Submit or view an Officer Election Report.



[privacy policy](#)

[log out](#)





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3. The features on this screen:

Feature	Description
A	A drop-down list of all OERs available in the system. Choose a membership year from the list to reduce the rows in the table to that single record. Filter the table by Status or Last Modified By , as necessary.
B	The Start button is available for the upcoming membership year as long as all previous OERs are in an Approved status.
C	The Revise button is available for the most current approved OER only. Use this to update current officers, meeting information, or department/chapter/unit contact information.
D	The View button will open a read-only printable report for the Membership Year chosen.
E	The Status column indicates the status for each OER. <ul style="list-style-type: none"><li data-bbox="1319 735 1829 773">• Not Started – A new report.<li data-bbox="1319 782 2349 868">• Submitted – A report that has been sent for approval. While in this status, no additional changes can be made.<li data-bbox="1319 876 2226 962">• Rejected – A report that contains errors that must be resolved.<li data-bbox="1319 971 2303 1105">• Approved – A newly submitted or revised OER is accepted and applicable updates have been made in the CRM. This information will appear in all membership reports.
F	Choose to show 5, 10, or all available OERs in the table by changing the number of entries.
G	Use the Search field to find OERs for a particular year. For example, if you type “2007” in the field, 2 records – 2006/2007 and 2007/2008 display.



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- VETERANS
Need Claims Help?
- MEMBERSHIP
Join, Log In, Shop
- LEARN MORE
Learn About Our Mission
- HELP DAV
Support, Volunteers, Fundraising

[BACK TO MEMBERSHIP CRM](#)

Frederick R. Bristol Mem. #19

Showing 1 to 5 of 23 entries

Membership Year	Status	Last Modified By	
2023 / 2024	Not Started		Start B
2022 / 2023 - Revision	Approved	April	Revise View C
2022 / 2023	Approved		View D
2021 / 2022	Approved		View
2020 / 2021	Approved E		View

F Show 5 entries

Previous 1 2 3 4 5 Next

Search: G



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Note: Below is an example of a printable OER, rendered by clicking the **View** button.

[BACK TO OER LANDING PAGE](#)

OFFICER ELECTION REPORT

PRINT/DOWNLOAD

Organization:

AUX

Membership Year:

2021 / 2022

Report Status:

Approved

Department:

16 - AUX Kentucky

Chapter/Unit:

19 - Frederick R. Bristol Mem. #19

Election Date:

3/19/2021

Installation Date:

3/19/2021

Officer Authorized To Receive Mail:

Judith

16019

Commander:

April M.

16019

Senior Vice Commander:

Carla L.

16019

1st Junior Vice Commander:

Micah C

16019

Adjutant:

Betty S.

16019

Treasurer:

Sandy

16019

State Inspector General:

Legislative Chairman:

Membership Chairman:

Chaplain:

Sergeant-at-Arms:

Judge Advocate:

Elected State Executive Committee Member:

Alternate State Executive Committee Member: Patricia S.

16019



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[Complete a new OER](#)

1. Click Start for the appropriate OER. Note: See [Access an OER](#) in this guide for assistance.
2. Complete the appropriate fields.
Note: All mandatory fields are identified with ***Required**.
Note: Gray fields are read-only. If changes are needed, please contact the Membership Department.
3. Make updates to the **Meeting Details, Officers**, and other information, as necessary.
Note: All contact details are pre-filled with information from the previous OER.
 - a. Click the X to remove an Officer, as necessary

[BACK TO OER LANDING PAGE](#)

OFFICER ELECTION FORM

Organizational Details

Organization:

AUX

Membership Year:

2023 / 2024

Department:

16 - AUX Kentucky

Chapter/Unit:

19 - Frederick R. Bristol Mem. #19

Employer ID (EIN):

23

Date of Annual Election:

*Required

mm/dd/yyyy

State:

KY

Date of Installation:

*Required

mm/dd/yyyy

City:

Erlanger

Election Month:

March

Web Site Address:

Meeting Details

Address of Regular Meetings:

860 Dolwick Dr

Meeting Day of Week:

Tuesday

City:

Erlanger

Meeting Week(s):

First Second Third Fourth Last

State:

Meeting Month(s):



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b. To add or replace an Officer, click the **magnifying glass** if you do not know the membership number.

c. Enter the criteria to locate the individual and scroll down to click **Search**.

Note: The search results only display the members of the department/chapter/unit for which you are submitting the report. If the person does not appear, they are not eligible for the position.

Officers Commander

Member:

April M.

Name: April M.
Mailing Address: 13-
City: N
State:
Zip: 4!

Membership #: 16
Telephone: (513)
Email:

Senior Vice Commander

Member:

Catherine L.

Name: Catherine L.
Mailing Address: 6
City: C
State:
Zip: 4

Membership #: 16
Telephone: (513)
Email:

1st Junior Vice Commander

Member:

Vacant Officer

Name: Vacant Officer



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Member Search

City
[Text Field]

State
[Dropdown Menu]

ZIP/Postal code
[Text Field]

Phone
[Text Field]

Include Deceased
 Check Nickname
 Check Aliases

SEARCH

Cancel

d. Locate the appropriate person and click Select to add the information to the OER.

Member Search

Search Results:

Max of 100 members returned.

Constituent	April M.	Status:
Lookup:		Active
158:	Suffix:	Department:
Membership	Date of Birth:	16 - AUX
Number:	19:	Kentucky
1601:	Full Address:	Chapter/Unit
Membership		#:
Account		19 - Frederick
Type:		R. Bristol
Full Life		Mem. #19
Name:		SELECT
	OH, 45157-	

Cancel

Email: too3m.april@gmail.com

4. Scroll down and double-check all information to be submitted for review.



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5. Once the information is verified, enter your Membership Number to sign the report.

Note: If you have multiple memberships, be sure to use the membership number associated with the department/chapter/unit OER you are signing.

6. Click Submit.

Note: Once the Submit button is clicked, you will not have access to make additional changes unless the report is rejected (and sent back to update errors) or approved.

Note: If you are not ready to submit the report for approval, click Save to keep your changes for submission at a later time. Saved reports will be automatically deleted after 15 days.

Review

Organizational Details Meeting Details

Department: 16 - AUX Kentucky

Chapter/Unit: 19 - Frederick R. Bristol Mem. #19

Employer ID # (EIN): 23'

Date of Annual Election: 03/19/2019

Date of Installation: 03/19/2019

Revision Change Date: 06/12/2023

Meeting Day of Week: Tuesday

Meeting Months: January, March, May, July, September, November

Meeting Weeks: Third

Meeting Time: 5:30:00 PM

Address of Regular Meetings: 860 Dolwick Dr

City: Erlanger

State: KY

Zip: 41018-2774

Web Site Address:

Officer Assignments

Commander: April M.

Senior Vice Commander: Catherine L.

1st Junior Vice Commander: Vacant Officer

Adjutant: Betty S.

Treasurer: Betty S.

Legislative Chairman:

Membership Chairman:

Judge Advocate:

Chaplain:

Sergeant-at-Arms:

Elected Executive Committee Member: April M.

Alternate Executive Committee Member: Patricia S.

Officer Authorized to Receive Mail: Betty S.

Address for Mail: 860 Dolwick Drive

City: Erlanger

State: KY

Zip: 41071-2801

Telephone: (606) -922

Fax:



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Sign And Submit

You acknowledge that by clicking on the "Save", the "Submit" or similar button on this website, you are indicating your intent to sign the relevant document or record and that this will constitute your signature. Electronic signatures, whether digital or encrypted, are intended to authenticate this writing and have the same force and effect as manual signatures.

Signed By Title Of Officer:

Signed By Name Of Officer:

Signed By Officer Membership ID #:

**Commander, Officer Authorized April M.
to Receive Mail, Elected
Executive Committee Member**

1601

SAVE

SUBMIT

7. Review the confirmation message, indicating you have successfully submitted the OER to the Membership Department for review and approval.
8. Click **Done**.

[BACK TO OER LANDING PAGE](#)

Your Officer Election Report has been submitted. Thank you!

DONE



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Email Notifications

All email communication that occurs as a result of actions taken on the OER will go to the email that is set as Primary in your MyDAV.org profile. This email may be different than the one you use to log in to MyDAV.org.

Set your primary email address

1. Log in to your Membership CRM Page on MyDAV.org. Note: See Register or Sign in to MyDAV.org in this guide for assistance.
2. Click Member Profile.
3. Within your Member Profile, scroll down to the Email section.

The screenshot shows the DAV Membership CRM interface. At the top, there is a navigation bar with four main categories: VETERANS (Need Claims Help?), MEMBERSHIP (Join, Log In, Shop), LEARN MORE (Learn About Our Mission), and HELP DAV (Support, Volunteer, Advocate). Below this is the 'MEMBERSHIP CRM' section, which contains a grid of ten service tiles. The 'Member Profile' tile is highlighted with a red border. The tiles include: Member Profile (View your membership and contact details, including Department, Chapter or Unit, and Membership number), Update Username and Password (Change your CRM portal username and/or password), Pull Service Record (Update or add military service record details), DAV Membership Payment History (View your DAV membership pledge and payment details. Make a payment toward your DAV membership balance due), Membership Card Request (Submit a request for a new membership card), Notification of Deceased (Send notification of a deceased member to the DAV National Headquarters Membership Department), Membership Transfer Request (Chapter transfer request form. Complete this form, including proper signatures, and mail to the address on the form), Report Repository (Department, Chapter and Unit reports), DAVA Membership Payment History (View your Auxiliary membership pledge and payment details. Make a payment toward your Auxiliary membership balance due), and Officer Election Report (Submit or view an Officer Election Report). At the bottom of the page, there are logos for BBB and DAV, along with links for 'privacy policy' and 'log out'.



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MEMBER PROFILE
Back to Membership CRM

Your memberships

Department: 16 - AUX Kentucky	Chapter/Unit: Frederick R. Bristol Mem. #19
Status: Active	Account Type: Full Life

4. Select the appropriate email as **Primary**.

Email

Work: TJones@dav.org
 Primary
Edit Delete

Home: familyemail01@gmail.com
 Primary
Edit

Add New

SUBMIT

5. Click **Submit**.



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**There are 21 Chapters who have not filed through
mydav.org for 2024-2025**

6	7	11	29	37	40	42
53	57	59	68	72	74	81
84	88	91	92	96	100	115

**These must be completed BEFORE National Convention
August 3-6th or they will risk suspension**



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Chapters Assigned to Line Officers:

Sr. Vice:

- #2 Lawrence,
- #3 W. Roxbury,
- #4 Worcester,
- #7 New Bedford,
- #15 Pittsfield,
- #40 Newburyport
- #50 Rockland,
- #53 Webster,
- #65 Weymouth,
- #72 Plymouth,
- #91 Attleboro,
- #96 Cape Cod,
- #119 Whitman

1st Jr. Vice:

- #9 Fall River,
- #20 Haverhill,
- #24 Leominster,
- #37 Reading,
- #42 Dedham,
- #59 Ware,
- #74 Gloucester,
- #88 Woburn,
- #84 Salem,
- #85 Malden,
- #100 Peabody,
- #115 Saugus

2nd Jr. Vice:

- #10 Chelsea,
- #23 Newton,
- #25 Lowell,
- #27 Somerville,
- #30 Fitchburg,
- #45 Waltham,
- #56 N. Attleboro,
- #57 Taunton,
- #92 Northampton
- #113 Burlington,
- #114 Natick,
- #122 North Middlesex

3rd Jr. Vice:

- #6 Milford,
- #11 Westover,
- #29 Braintree,
- #33 Greenfield,
- #35 Marshfield,
- #46 Athol,
- #47 Billerica,
- #68 Springfield,
- #82 Marlboro,
- #90 Norwood
- #81 Falmouth



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Service Officer Nomination Form





This form must be completed and returned to the Department by June 1st each year.

DSO/CSO Annual Certification Training is held at Department Convention only.

Email to Department:
Dolson@davma.org

DAV
Service Officer Nominations

DO NOT RETURN THIS FORM TO DAV NATIONAL HEADQUARTERS.
MAIL TO YOUR LOCAL NATIONAL SERVICE OFFICE COORDINATING THE CERTIFICATION TRAINING.

(Please Type or Print)

Chapter or Department _____

Location: City _____ State _____

Address of Regular Meetings _____ / _____ / _____
Street Address City & State ZIP

Time & Day of Regular Meetings _____ / _____ / _____
Time Day Week of Month

Website Address _____ Chapter Phone _____

Multiple nominations are not necessary.

<div style="background-color: #cccccc; padding: 2px; font-weight: bold; font-size: 8px;">Nominee #1</div> Name _____ Mailing Address _____ City/State/ZIP _____ Member Code# _____ Phone (____) _____ Email _____ Fax (____) _____	<div style="background-color: #cccccc; padding: 2px; font-weight: bold; font-size: 8px;">Nominee #6</div> Name _____ Mailing Address _____ City/State/ZIP _____ Member Code# _____ Phone (____) _____ Email _____ Fax (____) _____
<div style="background-color: #cccccc; padding: 2px; font-weight: bold; font-size: 8px;">Nominee #2</div> Name _____ Mailing Address _____ City/State/ZIP _____ Member Code# _____ Phone (____) _____ Email _____ Fax (____) _____	<div style="background-color: #cccccc; padding: 2px; font-weight: bold; font-size: 8px;">Nominee #7</div> Name _____ Mailing Address _____ City/State/ZIP _____ Member Code# _____ Phone (____) _____ Email _____ Fax (____) _____
<div style="background-color: #cccccc; padding: 2px; font-weight: bold; font-size: 8px;">Nominee #3</div> Name _____ Mailing Address _____ City/State/ZIP _____ Member Code# _____ Phone (____) _____ Email _____ Fax (____) _____	<div style="background-color: #cccccc; padding: 2px; font-weight: bold; font-size: 8px;">Nominee #8</div> Name _____ Mailing Address _____ City/State/ZIP _____ Member Code# _____ Phone (____) _____ Email _____ Fax (____) _____
<div style="background-color: #cccccc; padding: 2px; font-weight: bold; font-size: 8px;">Nominee #4</div> Name _____ Mailing Address _____ City/State/ZIP _____ Member Code# _____ Phone (____) _____ Email _____ Fax (____) _____	<div style="background-color: #cccccc; padding: 2px; font-weight: bold; font-size: 8px;">Nominee #9</div> Name _____ Mailing Address _____ City/State/ZIP _____ Member Code# _____ Phone (____) _____ Email _____ Fax (____) _____
<div style="background-color: #cccccc; padding: 2px; font-weight: bold; font-size: 8px;">Nominee #5</div> Name _____ Mailing Address _____ City/State/ZIP _____ Member Code# _____ Phone (____) _____ Email _____ Fax (____) _____	<div style="background-color: #cccccc; padding: 2px; font-weight: bold; font-size: 8px;">The Preceding Names and Positions Are Hereby Certified By:</div> <small>(Form must be signed by the new commander and new adjutant.)</small> Commander: _____ Date: _____ Adjutant: _____ Date: _____

NOTE: MEMBERS **CANNOT** CONDUCT SERVICE WORK PRIOR TO COMPLETING DEPARTMENT/CHAPTER SERVICE OFFICER TRAINING AND BECOMING CERTIFIED.

Do not return this form to DAV National Headquarters. Mail to your local national service office coordinating the certification training.

(v 21)



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Delegate Forms



Department of Massachusetts
www.davma.org

If your Chapter members are planning to attend National Convention in Phoenix, AZ this August you **must** complete and return the National Convention Delegate Form **no later than July 1, 2024** to:

Membership Department
P.O. Box 145550
Cincinnati, OH 45250-5550

- or -

Email: membershipassistant@dav.org

National Convention Department Delegate Form

Phoenix, Arizona ■ Aug. 3-6, 2024

Date of election _____

This is to certify that the following named delegate and alternate were elected to represent the following department at the National Convention.

Department of _____

Each state department shall be entitled to one delegate and one alternate for its charter.

No person shall be entitled to vote or act as a delegate or alternate at the convention unless he or she is a DAV member in good standing and is listed on this form.

The name and membership number of your delegate and alternate **MUST** appear on this form in order to register at the National Convention.

▶ Delegate Name _____

Membership No. _____

▶ Alternate Name _____

Membership No. _____

Signature of State Department Commander

X _____

Signature of State Department Adjutant

X _____

At least one signature required

This form should be completed, signed and returned **no later than July 1, 2024**, to Membership Department, P.O. Box 145550, Cincinnati, OH 45250-5550 or email membershipassistant@dav.org.



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Chapter Delegate forms are emailed annually to the Chapter Commander & Adjutant.

It is very important that you submit your Delegate form by submission date, May 30, 2025 to have a vote at Department Convention.

Your total delegate force is ____ . The registration fee is Twenty-Five dollars (\$25.00) per delegate.

CHAPTER __

Department Line Officer:

Past Department Commander:

Chapter Commander _____
(Name)

Chapter Adjutant _____
(Name)

Dept. Exec. Committee _____
(Name)

If you have more delegates you wish to have registered, please attach a separate sheet.

If you have any questions on how to complete this form, please call Department Headquarters before submittal

____ Delegates @ **\$25.00 each**

\$ _____ TOTAL

____ Total number of Delegates that will be in Attendance

CHAPTER COMMANDER and ADJUTANT PLEASE SIGN BELOW

Chapter Commander Chapter Adjutant

Please return sheets to: DAV Department Headquarters
Room 546, State House, Boston, MA 02133 as this is your registration.

*****Please return by May 30, 2025*****



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Fundraising Requests





Department of Massachusetts
www.davma.org



Department of Massachusetts
24 Beacon St, State House, Rm 546
Boston, MA 02133-1042
Phone: 617-727-2974
www.davma.org

Chapter Fundraising Request

Date: _____

Chapter Name / Number: _____

Date of Fundraising Event: _____

Type of Fundraising Event: _____

Please describe event in full detail (i.e. comedy show, dinner, selling chapter apparel, etc). Also please note if there is additional elements to the fundraiser such as an entry fee, 50/50, raffles, silent auction, etc.): _____

Will you be asking the public / businesses in your chapter area for donations yes: _____ no: _____

(if so, what type of donations will you be seeking) _____

Are you partnering with any other organization, or companies to assist in facilitating the event? _____

In accordance with Department Bylaw Article 9, Section 9.3, how are the net proceeds going to be distributed?

Commander Name (Print) _____ Adjutant Name (Print) _____

Commander Signature: _____ Adjutant Signature: _____

All fundraising requests must be submitted on this form. Send completed forms to Department Adjutant to be reviewed by the BOD and sent to the DEC for approval.

Note: BOD & DEC meet in March, May, September, and November each year.

Email to Department Adjutant:
mvalila@davma.org



Department of Massachusetts
www.davma.org

Honor Guard Requests





Keeping Our Promise to America's Veterans

DAV Massachusetts

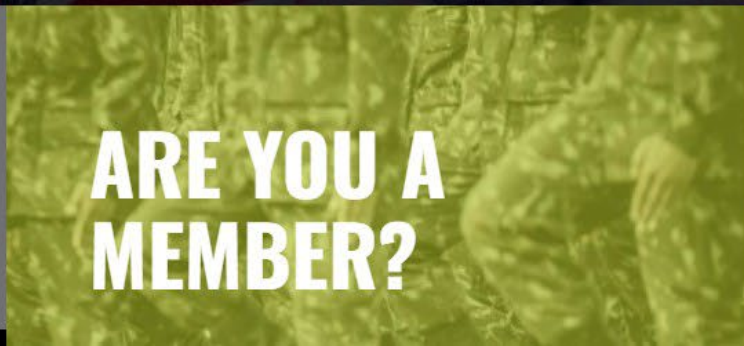
DAV 5K TO HONOR OUR VETS



CLAIMS



TRANSPORTATION



ARE YOU A MEMBER?

DAV MA MEMBERS

BECOME A MEMBER

MEMBER BENEFITS

MEMBER PORTAL

AUXILIARY MEMBERS

JOIN DAVA

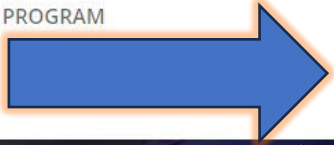
JR DAVA PROGRAM

HONOR GUARD

ABOUT THE HONOR GUARD

APPLICATION

HONOR REQUEST FORM



Keeping Our Promise to America's Veterans

DAV Massachusetts

DAV 5K TO HONOR OUR VETS



CLAIMS



TRANSPORTATION

ARE YOU A MEMBER?



Disabled American Veterans
Department of Massachusetts
State House, Room 546
Boston, Massachusetts 02133-1042
TEL: 617.727-2974
FAX: 617.742-9843



HONOR GUARD DETAIL REQUEST FORM

REQUESTS SHOULD BE SUBMITTED NO LATER THAN 45 DAYS PRIOR TO THE EVENT

Requestor Information:

Name: (First) (Last) (Middle)

Phone: () Email:

Event / POC Information:

Present Colors Post / Retire Colors Parade
Raise Color / Dedication Other:

Description (include date and time):

Location: (Number and Street) (City) (State)

Name: (First) (Last) (Middle)

Phone: () Email:

RESUBMIT FORM FOR CANCELLATIONS

Requestor information:

Name: (First) (Last) (Middle)

Phone: () Email:

Event Information:

Cancellation

All Honor Guard requests should be submitted no later than 45 days prior to the event!

Email to Department: HonorGuard@davma.org



Department of Massachusetts
www.davma.org

Membership Supplies Ordering





Department of Massachusetts
www.davma.org

Chapters can order Membership Supplies annually for **FREE**.

Simply complete Membership Supplies Order Form with the quantities you'd like to receive and send to National HQ:

Membership Department
P.O. Box 145550
Cincinnati, OH 45250-5550

- or -

Email: membershpublic@dav.org



MEMBERSHIP SUPPLIES ORDER FORM

Membership Department • P.O. Box 145550 • Cincinnati, OH 45250-5550
Phone 888-236-8313 • membershpublic@dav.org • dav.org

ITEM #	QTY / LIMIT	DESCRIPTION (order in increments of...)	CHARGE TO
404001	/ 250	Legislative Goals Brochure (order in 50s)	10-3100000-6510-0000-no ref
404002	/ 25	Death Benefits Brochure (order in 25s)	10-3100000-6510-0000-no ref
404004	/ 250	American Flag Brochure (order in 50s)	10-3100000-6510-0000-no ref
404007	/ 250	DAV General Brochure (order in 50s)	10-3100000-6510-0000-no ref
404009	/ 5	The Columbia Trust Brochure	40-0480000-6510-0000-no ref
404012	/ 50	PTSD Booklet: Living with Traumatic Stress (order in 25s)	10-3100000-6510-0000-no ref
404013	/ 100	My Story Brochure (order in 50s)	10-2100000-6510-0000-no ref
404095	/ 250	Victories for Veterans Folder (order in 50s)	10-3100000-6510-0000-no ref
404096	/ 150	Stand Up for Women Veterans Brochure (order in 50s)	10-3100000-6510-0000-no ref
404103	/ 1	Combined Contact Brief (1 pad = 50 sheets)	10-1100000-6510-0000-no ref
404105	/ 100	Charitable Programs-Freedom Isn't Free (order in 50s)	50-0500000-6510-0000-no ref
409109	/ 250	DAV and Auxiliary Bookmark (order in 50s)	10-3100000-6510-0000-no ref
420110	/ 250	Auxiliary Membership Brochure (order in 50s)	90-0910000-6510-0000-no ref
490100	/ 50	DAV Caregivers Support Brochure (order in 50s)	10-1100000-6510-0000-no ref
901312	/ 2	Membership Supplies Order Form	10-3100000-6510-0000-no ref
901313	/ 5	Chapter Officer Guide	10-3100000-6510-0000-no ref
901316	/ 50	Official Transfer Form (order in 50s)	10-3100000-6510-0000-no ref
901317	/ 50	Change of Address Form (order in 50s)	10-3100000-6510-0000-no ref
901318	/ 250	Membership Application (order in 50s)	10-3100000-6510-0000-no ref
901327	/ 1	Chapter Charter Kit	10-3100000-6510-0000-no ref
901340	/ 1	DAV Store Catalog	10-3100000-6510-0654-no ref
901508	/ 250	Membership Application Return Envelopes	10-3100000-6510-0000-no ref
901554	/ 250	Join Our Ranks Brochure (order in 50s)	10-3100000-6510-0000-no ref
936007	/ 250	Volunteer Brochure (order in 50s)	10-1500000-6510-0000-no ref
936016	/ 250	Youth Scholarship Brochure (order in 50s)	10-1500000-6510-0000-no ref
936017	/ 250	LVAP Brochure (order in 50s)	10-1500000-6510-0000-no ref
990300	/ 150	Employment Brochure (order in 50s)	10-1600000-6510-0000-no ref

Please print and provide STREET ADDRESS for UPS delivery.

Name and Title _____

Chapter or Department _____

Street Address _____

City _____ State _____ ZIP _____

Phone _____ E-mail Address _____

Items will be used for: _____



Department of Massachusetts
www.davma.org

Resolutions





Department of Massachusetts
www.davma.org

Importance of Resolutions

A resolution shapes DAV's stance on critical veterans' issues and policy concerns, locally and nationally. It is our collective voice to improve and protect veterans' benefits, health care, eligibility and access.



Department of Massachusetts
www.davma.org

Our Department Commander has a goal for 2024-2025 for each Chapter to submit a minimum of 2 Resolutions.

(These can be State or National)



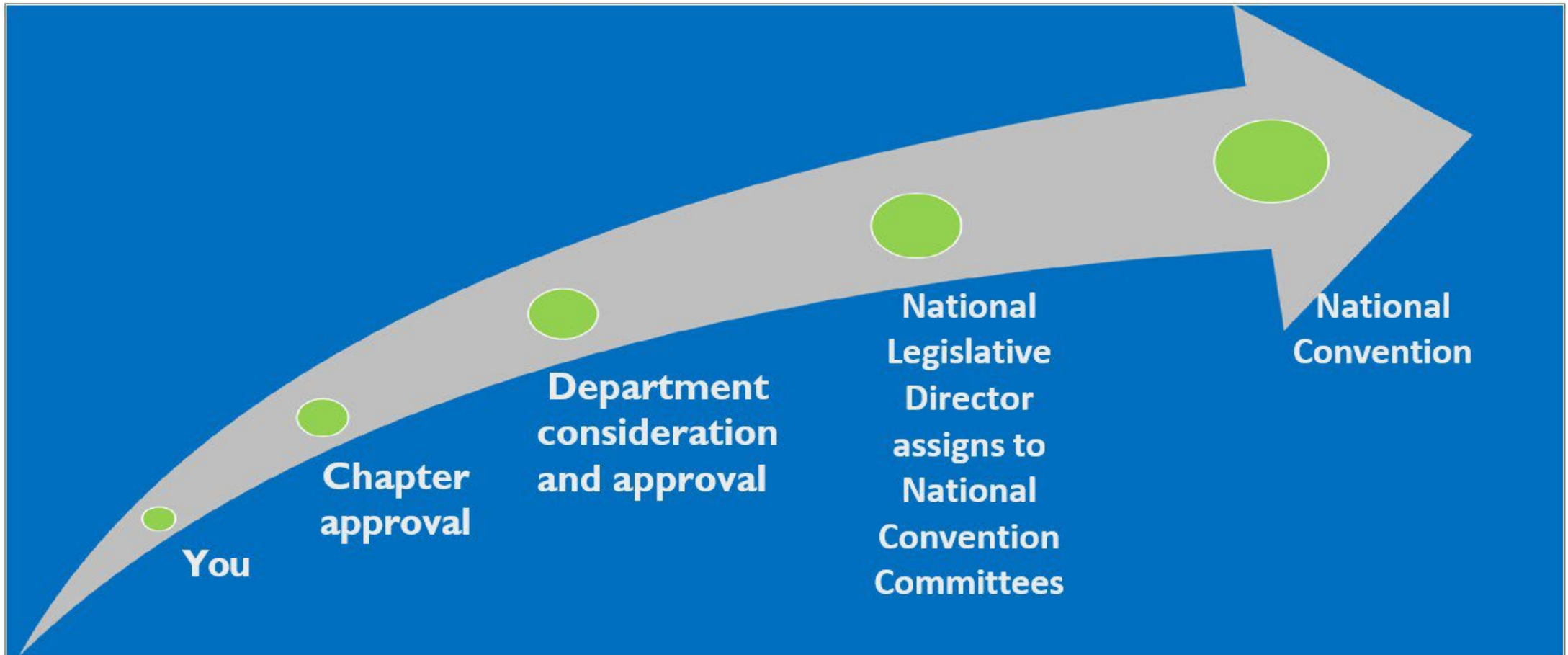
Department of Massachusetts

www.davma.org

Resolution Ideas:

- Increase COLA rates
- Expanded Survivor Benefits to Children of Veterans (DIC)
- Free hunting/fishing licenses for disabled veterans
- Free entry to all State Parks for veterans
- Increase to State Annuity (currently \$2,000 annually)
- Property tax exemption
- Excise tax exemption on more than 1 vehicle
- Reduced/Free tolls or express passes

DAV Resolution Process





Department of Massachusetts

www.davma.org

Importance of Resolutions

2023 DAV CAN

47 Alerts based on resolutions

Nearly 400,000 emails to congress

Over 18 bills passed into law

Resolutions have the power to improve the veterans community!



Department of Massachusetts

www.davma.org

Resolutions can be submitted at any time of the year,
however they **must** be submitted NLT 14 days prior to
Department Convention

This year that is May 31, 2025!

mvalila@davma.org



Department of Massachusetts
www.davma.org

Monthly Reporting (SENA & LVAP)





Department of Massachusetts

www.davma.org

Service Encounter & Needs Assessment (SENA) Form

https://docs.google.com/forms/d/e/1FAIpQLSegROYBwuzHeVsvcYHmiz-6_WTyJ5-2_qu2L4It2AbiXzKA4Q/viewform?usp=sharing

The DAV Department of MA Service Fund Inc. strives to assist disabled veterans and their families across the state.

As such, the Service Encounter & Needs Assessment (SENA) Form was adopted. This monthly report may change as time goes on as the needs of our veteran community change. A “Service Encounter” is the number of “encounters,” or times a service was provided.



Department of Massachusetts

www.davma.org

Example: A veteran visits you for an hour seeking assistance with a claim. While meeting with the veteran, they mention how they have been couch surfing and living out of their car since losing their job. They also have not had money for food or toiletries and express they have been struggling and can not even remember the last time they saw a doctor.

Your Service Encounter:

1 Mental Health: Increased mental health status by both direct and indirect support via checking in with them providing support or referral information

1 Employment: Perhaps you offered assistance job searching or referred them to the unemployment office or jobs.dav.org

1 VA Claims Processing: Completed interview and filed claim

1 Financial Assistance: Have they checked in with their local VSO? They may be eligible for benefits. Did you refer to financial advisor?

1 Food Pantry: Offer food pantry items

1 Medical: Are they eligible for or signed up for VA Healthcare? Assist in getting them signed up, setting up an appointment with their current PCP or referring them to someone that can help

1 Housing: Did you refer them to a shelter or HUD? Are they eligible for our very own housing programs? Did you assist them with a housing application?

1 Social Security: Did you assist them applying for Social Security?

1 Clothing Pantry: Did you offer them some new clean clothes to change into?



Department of Massachusetts

www.davma.org

Also, remember to note any referral sources you referred to during this time, such as:

1 Family Member/Peer: Perhaps you inquired about any family that they have in the area that may be able to help them while they get back on their feet.

1 HUD: Perhaps you assisted them in applying for a HUDVASH voucher for housing

1 Local Veterans Organization: Did you refer them to a local DAV Chapter or other veteran organization?

1 Medical Provider: Did you refer them to their current doctor or a new one?

1 Other State Agency: Did you refer them to DTA for food stamps or other agency?

1 VA or other Federal Agency: Did you refer them to the VA or other Federal Agency?

1 VSO: Did you refer them to their local VSO for Chapter 115 or other benefits they may be eligible for?

If you had done all the items listed, you would have 9 service encounters and an additional 7 referral service encounters, a total of 16 encounters in one hour.



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www.davma.org

[insert month]				
SERVICE PROVIDED	Week 1	Week 2	Week 3	Week 4
Mental Health				
Employment				
VA Claims Processing				
Child Care				
Financial Assistance				
Food Pantry				
Transportation				
Medical				
Housing				
Social Security				
Community Activities				
Education				
Jail Diversion				
Substance Misuses				
Clothing Pantry				
OTHER				
Total Services				
REFERRAL GIVEN				
Educational Institution				
Faith Based Organization				
Family Member/Peer				
HUD				
Local Veterans Organizations				
Medical Provider				
Other State Agency				
VA or Other Federal Agency				
VSO				
Other				
Total Referrals				
SERVICE OFFICERS ONLY				
Claims Filed				
Interviews				
Volunteer Hours (claim related)				



Department of Massachusetts

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IMPORTANT:

This form does NOT count the time it takes to provide the services.
This form does NOT take place of the LVAP report form.

Why complete this report form? By completing this form, we have measurable data that tells us what services we are providing in addition to what the needs are amongst the veteran population we assist.

What happens with the report information? The individual entries are compiled into one report for each month. Again, providing us with an idea of how many services we are providing, but also, what the needs are across the state. This allows us to ensure our efforts, funding, and in-kind donations are appropriated in a favorable manner to meet these needs.

How do I track this information during the month? You can track it electronically or print out the spreadsheet and keep it with you during the month. Each time you complete an encounter, place a tally next to the applicable category the service falls into.

What do I do with my tallies? At the end of the month, submit your totals for each service category via an online form using the link provided in the Members Portal.

That easy! Now that you know how to do this, teach a fellow member of your Chapter or Unit.





Still asking yourself why take the time to do this or to show someone else? Well... The more information that is populated in this reporting method, the more accurate we can be at predicting what resources are needed and where in the state. It is one more way we can continue to keep our promise to America's veterans and make a difference in the lives of disabled veterans and their families. Who can say no to that?

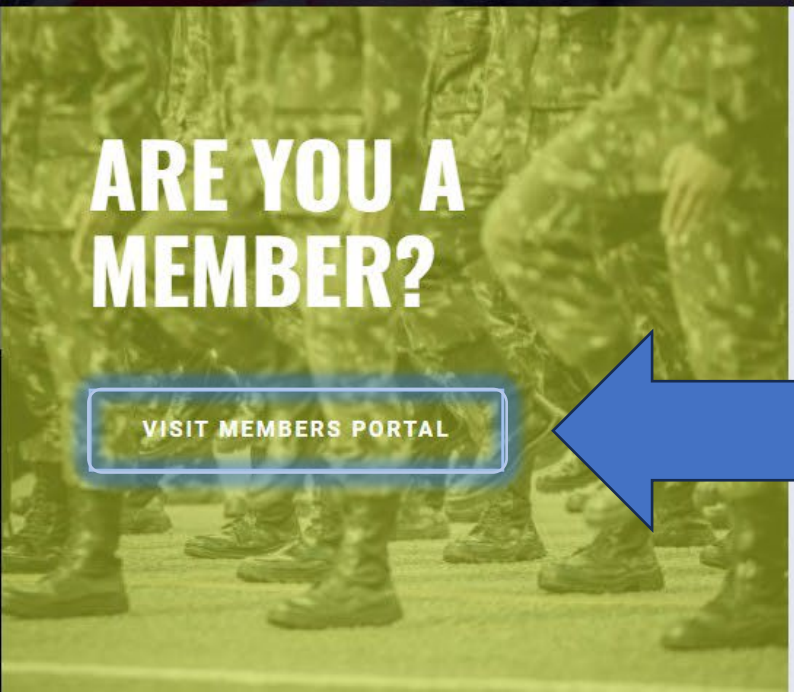


Keeping Our Promise to America's Veterans

DAV Massachusetts

DAV 5K TO HONOR OUR VETS

 CLAIMS	 TRANSPORTATION
 HOUSING	 VOLUNTEERS



ARE YOU A MEMBER?

[VISIT MEMBERS PORTAL](#)





Welcome

We have created this web site to assist our DAV and DAVA Members in performance of their duties as well as to provide them with the electronic tools and information they may need. Please browse around and save some bookmarks so you can return to those pages you find most helpful and necessary. Should something not be found or if you need help understanding where various items might be hiding, please let us know.

HOW TO FILE A CLAIM

CONTACT NATIONAL SERVICE OFFICE

RESOURCES

YOUR DAV BENEFITS

DOWNLOAD DEPT DIRECTORY





AUXILIARY FORMS

DSO and CSO

MEMBERSHIP FORMS

CHAPTER/DISTRICT FORMS

HSC & VAVS

MONTHLY REPORTING

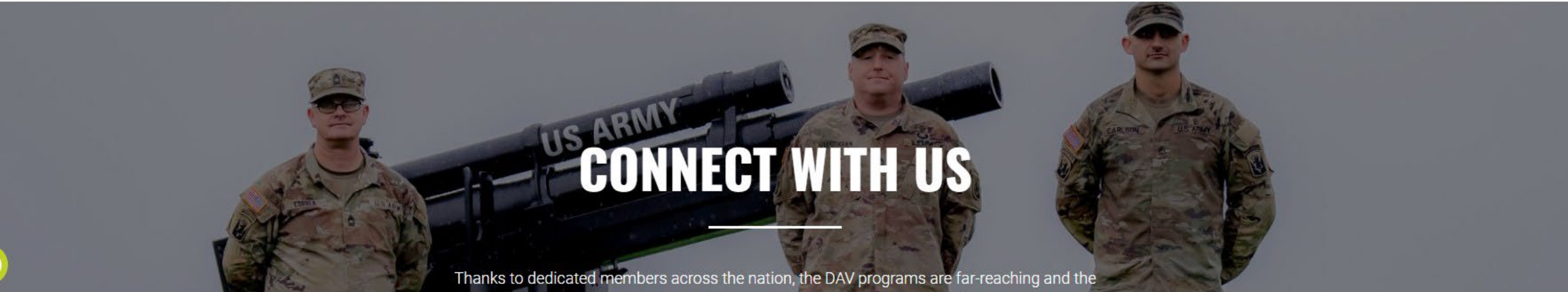
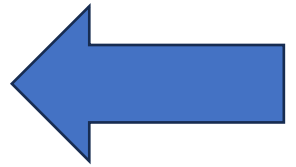
CONSTITUTION & BYLAWS

LEGISLATION

VA CLAIMS FORMS

DAV DEPARTMENT OF MA

VOUCHERS



CONNECT WITH US

Thanks to dedicated members across the nation, the DAV programs are far-reaching and the

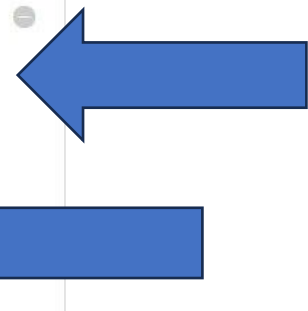


- AUXILIARY FORMS
- CHAPTER/DISTRICT FORMS
- CONSTITUTION & BYLAWS
- DAV DEPARTMENT OF MA

- DSO and CSO
- HSC & VAWS
- LEGISLATION

- MEMBERSHIP FORMS
- MONTHLY REPORTING
 - MA Monthly Reporting
 - Voluntary Services User Form
 - LVAP Registration Form
 - LVAP Form

Download the LVAP form for your volunteer work you do within your community. Submit it through the proper channels at least once per month. Please follow instructions. If you have any questions please ask!
- VA CLAIMS FORMS
- VOUCHERS





Service Encounter & Needs Assessment (SENA) Form

Please complete this form to reflect the number of encounters you had for the corresponding service for the entirety of the preceding month.

This form and reporting has been created by the DAV Department of MA Service Fund Inc.

davmaservicefund@gmail.com [Switch account](#)



* Indicates required question

Email *

Your email

Month you are completing form for: *

- January
- February
- March
- April
- May



Department of Massachusetts
www.davma.org

Local Voluntary Assistance Program (LVAP)

[LVAP Best Practices - YouTube](#)





Voluntary Services

Local Veterans Assistance Program (LVAP) Best Practices

SUPPORTING VICTORIES FOR VETERANS





Responsibilities of LVAP Coordinators

- Coordinate the program with appropriate services.
- LVAP Coordinators are required to collect, maintain and report volunteer hours to DAV National Headquarters.
- Encourage members to record their monthly volunteer hours in a timely manner.
- Recruit and enroll new members into the LVAP Program including youth volunteers.
- Inform the youth volunteers about the Jesse Brown Memorial Youth Scholarship Award.





Important Tips for Reporting

Reports are due on the 5th of each month. Example: January volunteer hours should be reported no later than February 5th.

LVAP is an essential program for DAV. We must be able to show strength of our programs for continued growth.

Credit for volunteer hours is based on DAV National Headquarters receiving the information from DAV Departments and Chapters.

DAV is required to report our hours to Congress, watchdog groups, Members and Donors so please make sure you are getting us this report in a timely manner.

Reporting these hours helps our bottom line and shows that we are fulfilling our promises to our members and those we serve.



LVAP Monthly Reporting Form 60

<u>First</u> <u>Name</u>	<u>Middle</u> <u>Name</u>	<u>Last</u> <u>Name</u>	<u>Address</u> <u>Line1</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Email</u>	<u>Phone</u>	<u>Date of</u> <u>Birth</u>	<u>Location</u>	<u>Date</u> <u>Volunteered</u>	<u>Job</u> <u>Description</u>	<u>Hours</u>

You can download the newly updated LVAP Monthly Reporting Form 60 here – https://www.dav.org/wp-content/uploads/MonthlyReportingForm60_LVAP.xlsx

If you need help navigating the new form you can view one of the How To Webinar's:

- New Reporting Form Training - <https://dav.wistia.com/medias/bvl2hdgd0c>
- Volunteer Forms: Tips & Tricks - <https://dav.wistia.com/medias/tbafr1vj3g>

If you have any questions or concerns on how to fill out the forms you can always email us at VAVS@dav.org.



Department of Massachusetts
www.davma.org

The Department has created these LVAP Journals as a means to easily record your hours.

Print these forms and hand out to your members monthly.

At your Chapter meeting, simply collect the forms and then complete the LVAP form 60 easily to submit to National.

If you run into any troubles, contact our 2nd Jr Vice Commander Gene McGreevy or Department Inspector Deb Olson. They will happily walk you through it or help you to submit if needed!

LOCAL VETERAN ASSISTANCE PROGRAM (LVAP)

Last Name
First Name
Volunteer Status-Code DAV <input type="checkbox"/> AM <input type="checkbox"/> FM <input type="checkbox"/> V <input type="checkbox"/> P <input type="checkbox"/> Y <input type="checkbox"/> O <input type="checkbox"/>
Last 4 of SSN
Date of Birth
Address
Phone #
Email

Volunteer Activity	# Volunteer Hours	Date	Notes

****Please remember that anyone who is volunteering for veterans can report LVAP****

The following are Activity categories: (please fit your volunteer hours into one of these categories)

- Chapter Service Officer or Department Service Officer
- DAV Outreach
- Fundraising Activity
- Grassroots: Legislative
- LVAP (miscellaneous)
- Veteran Assistance

LVAP volunteers may report volunteer time for a variety of activities which include, but are not limited to:

1. Chapter & Department Service Officer work (must be certified)
2. DAV outreach in the community (Tabling an event, honor guard, attending a funeral, national guard mobilizations/demobilizations, hosting bingo or other activities at VA, Soldiers Home, Nursing Home, etc)
3. Fundraising efforts (forget-me-not, BOD approved fundraisers)
4. Grassroots: Legislative (attending town hall meetings, speaking with legislators, writing resolutions, etc)
5. LVAP (volunteering at a VA Medical center or soldiers home, visiting veterans at nursing homes, attending chapter meetings, trainings, Dept/National Convention, Mid-Winter Conference, DEC Meetings, etc)
6. Veteran Assistance (helping a veteran with groceries, shoveling/raking a veterans yard, driving a veteran to the store or an appointment in your own vehicle, volunteering at DAV's Housing Programs, food drives, etc)

Volunteer Status Codes: DAV (member) AM (auxiliary member) FM (family member)
V (veteran non-member) P (professional) Y (youth) O (other)

Please record your totals monthly through your chapter, or individually and send to Department Inspector Deb Olson at Dolson@davma.org



Different Categories/Job Descriptions for LVAP

Chapter Service Officer – These are any hours worked by an official DAV Chapter Service Officer. Hours reported as CSO without a certification from the DAV National Service and Legislative HQ will not be credited. These hours should be reported whether the CSO is working in a paid, or non-paid position.

DAV Outreach – These are any hours dedicated to the furtherance of DAV's Mission and/or programs. Examples include: Seminars, Workshops, Training, VAVS Certification, Volunteer Driving Certification, Disaster Relief and thrift store activities. (Department and Chapter meetings that include a formalized seminar, workshop or training for DAV related programs may be reported as DAV Outreach. Meetings that do not include these sessions should not be reported.)

Department Service Officer – These are any hours worked by an official DAV Department Service Officer. Hours reported as DSO without a certification from the DAV National Service and Legislative HQ will not be credited. These hours should be reported whether the DSO is working in a paid, nor non-paid position.

Fundraising – These are any hours performed for DAV Fundraising events, This should include hours for event planning, as well as day of event activities. Examples include: Forget-Met-Not drives, sweepstakes, Golden Corral events, local 5k events etc.



Different Categories/Job Descriptions for LVAP

Grassroots: Legislative – These are hours completed by a Benefits Protection Team Leader for the furtherance of DAV legislative efforts.

Homeless Stand Down – These are any hours completed for the planning and day of activities for a local Homeless Veterans Stand Down.

LVAP – Any hours completed for Department and/or Chapter initiatives that not fit into a specific LVAP category.

Special Events – Any hours dedicated to DAV or DAV Auxiliary event such as State Fairs, National Guard Mobilizations/Demobilizations, Memorial Day events, Veterans Day events etc. (Time spent in Department and Chapter meetings planning special events may be reported under Special Events. Meeting times that is not dedicated to event planning should not be reported.)

Veteran Assistance – Any hours dedicated to the direct assistance of veterans, spouses and families. Examples include: Yard Work, Home Repairs, Grocery Shopping, Caregiver Respite, and Rides to medical appointments (using private vehicle.)



Volunteer Award Incentive Milestones

- Volunteers that donate their time to DAV become eligible for the Volunteer Recognition Program.
- When we do our part in submitting hours, volunteers that donate their time to DAV are eligible for the Volunteer Recognition Program.
- At each volunteer milestone listed, the volunteer will receive a generous gift from DAV as a token of DAV's appreciation in their time spent helping veterans.

Incentive Award Level	Miles	Hours
1	1	1
2	2,500	50
3	5,000	100
4	7,500	150
5	10,000	200
6	15,000	250
7	25,000	500
8	35,000	750
9	50,000	1,000
10	75,000	2,000
11	100,000	3,000
12	150,000	5,000
13	175,000	7,500
14	200,000	10,000



Importance of Reporting

DAV is one of the only Veterans Service Organizations that provides its volunteers with small tokens of appreciation!



In order to reward our volunteers, we have to know who they are.

Email Accounts

ALL Chapter Line Officers must provide the Department with a good, working email address and phone number.

ALL communications from the Department & National come through email at this point.



Membership Webinar

DAV Members Portal

[DAV Department and Chapter Webmaster Webinar - dav \(wistia.com\)](http://www.wistia.com/medias/da93111111)





Department of Massachusetts

www.davma.org

Introduction

The DAV Members Portal is designed to provide you with a web presence to assist you with offering the highest possible quality representation and advocacy services to veterans, their families and their survivors.

Key Benefits:

- Improve communication throughout the DAV membership organization.
- Standardize website naming convention across all Department and Chapter websites.
- Eliminate undesirable web content or website domain names.
- Provide a web presence to Departments and Chapters who lack the resources to create their own.
- Provide even higher levels of quality service to America's veterans and their families.



Department of Massachusetts

www.davma.org

Appointing a Webmaster

The webmaster must be an active member of the chapter and be appointed by the Commander or Adjutant.

To appoint a webmaster:

1. Go to www.davmembersportal.org
2. From the menu on the left choose 'Getting Started'
3. Review the 4 templates and choose the one for your site. (The application will ask your template preference.)
4. Click the link for Portal Website Application.
5. Answer the questions on the application and click 'Finish'.

Once the application is submitted please allow time for processing. The newly appointed webmaster will receive an email with instructions.



Department of Massachusetts

www.davma.org

Accessing your Site

There are three options for accessing your site.

Access through DAV Members Portal Homepage:

1. Go to www.davmembersportal.org
2. From the menu, choose 'Departments & Chapters'.
3. Find the appropriate link for the site you wish to access.

If you are looking for a Department, click on the Department you are looking for in the list. For example, if you want to look for Dept. of Ohio, click on 'Dept of Ohio'. If you are looking for a specific chapter in Ohio, choose the link 'Dept of Ohio Chapters'. You will be taken to a list of chapters in Ohio from which to choose.

Access through DAV.org:

1. Go to www.dav.org
2. Under the 'Membership' menu option, choose 'Local Chapters'.
3. Choose 'Find a Chapter or Department Website'.
4. Follow step 3 from above.

Access through Direct URL"

The address (URL) for a **Department** is based on the following format:
http://state_abbreviation.dav.org [Ex: http://ma.dav.org]

The address (URL) for a **Chapter** is based on the following format:
http://state_abbreviation.dav.org/chapter number [Ex: http://ma.dav.org/03]

(Note: Single-digit chapters are formatted with a "0" first, ex: 01, 02, etc.)



Department of Massachusetts

www.davma.org

Login Information

Username

- The username for a **Department** is based on the following format:
frat\State_abbreviationwebmaster
(Ex: frat\mawebmaster)
- The username for a **Chapter** is based on the following format:
frat\State_abbreviationChapter_numberwebmaster
(Ex: frat\ma01webmaster)

Passwords

- Generic passwords are assigned during initial setup and given to the webmaster, along with instructions on how to change it via email after the application is submitted.
- Forgotten passwords can be changed at www.dav.org/mypassword or by calling DAV Membership at 1-888-236-8313.



Department of Massachusetts

www.davma.org

Help & Support

Located at www.davmembersportal.org under 'Help & Support' the following helpful materials can be found:

- Webmaster User Manual
- Frequently Asked Questions
- Login Troubleshooting
- Customizing Views in the Photo Library
- Password Management
- Posting Announcement Tutorial
- Posting Announcements to Chapter Sites from Department



Department of Massachusetts
www.davma.org

mydav.org



VETERANS

Need Claims Help?

MEMBERSHIP

Join, Log In, Shop

LEARN MORE

Learn About Our Mission

HELP DAV

Support, Volunteer, Advocate

MEMBERSHIP CRM



Member Profile

View your membership details, including Department, Chapter or Unit, Membership number.



Update Username and Password

Change your CRM portal username and/or password.



Full Service Record

Update or add military service record details.



DAV Membership Payment History

View your DAV membership pledge and payment details. Make a payment toward your DAV membership balance due.



Notification of Deceased

Send notification of a deceased member to the DAV National Headquarters Membership Department.



Membership Card Request

Submit a request for a new membership card.



Report Repository

Department, Chapter, and Unit reports



Membership Transfer Request

Chapter transfer request form. Complete this form, including proper signatures, and mail to the address on the form.

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MEMBERSHIP CRM



Member Profile

View your membership details, including Department, Chapter or Unit, Membership number.



Update Username and Password

Change your CRM portal username and/or password.



Full Service Record

Update or add military service record details.



DAV Membership Payment History

View your DAV membership pledge and payment details. Make a payment toward your DAV membership balance due.



Notification of Deceased

Send notification of a deceased member to the DAV National Headquarters Membership Department.



Membership Card Request

Submit a request for a new membership card.



Report Repository

Department, Chapter, and Unit reports



Membership Transfer Request

Chapter transfer request form. Complete this form, including proper signatures, and mail to the address on the form.





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REPORT REPOSITORY



- [Population Summary Report](#)
- [Membership Listing Report](#)
- [Historical Population Summary Report](#)
- [Membership Activity Report](#)



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Report Repository

DOWNLOAD MEMBERSHIP LISTING REPORT

DAV

AUX

Department:

Chapter/Unit:

Type: (Ctrl/Shift click for multiple)

- Part Life
- Full Life
- Trial

Status: (Ctrl/Shift click for multiple)

- Active
- Active - Restored
- Active - Transferred In
- Active - Unclaimed

Include Unclaimed Address:

Sort Method:

File Format:

DOWNLOAD

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DAV

AUX

Department:

20 - DAV Massachusetts

Type: (Ctrl/Shift click for multiple)

Part Life
Full Life
Trial

Include Unclaimed Address:

File Format:

CSV

DOWNLOAD

Chapter/Unit:

85 - D W Clifford #85

Status: (Ctrl/Shift click for multiple)

Active
Active - Restored
Active - Transferred In
Active - Unclaimed

Sort Method:

Part Life / Full Life

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R
1	Department	ChapterUnit	MembershipNumber	MemberType	Unclaimed	LastName	FirstName	Middle	Address	City	State	ZipCode	PhoneNum	EmailAddr	Balance	Status	Age	YrsOfSrv
2	DAV Massachu	D W Clifford	20085L014136	Full Life	No	Fitzpatrick	Sean	M.	26 Dennis Rd	Malden	MA	02148-1814			\$0.00	Active	51	22
3	DAV Massachu	D W Clifford	20085L000060	Full Life	No	Kahn	Arthur	D.	Unit 644 10 Overlook Ridge Dr	Malden	MA	02148-47	(781) 321-	justicebar	\$0.00	Active	89	54
4	DAV Massachu	D W Clifford	20085203853	Full Life	No	Leoncello	Samuel	D.	Apt 109 910 Main St	Melrose	MA	02176-23	(617) 389-	werunthef	\$0.00	Active	90	21
5	DAV Massachu	D W Clifford	20085204183	Full Life	No	Flaherty	Leo	M.	56 Lothrop St Ap	Beverly	MA	01915-5859			\$0.00	Active	95	47
6	DAV Massachu	D W Clifford	20085204477	Full Life	No	Kelleher	William	F.	Apt 511 80 Grove St	Melrose	MA	02176-4640			\$0.00	Active	99	20
7	DAV Massachu	D W Clifford	2.00852E+12	Full Life	No	Duggan	Stephen	P	50 Crestview Dr	Malden	MA	02148-15	(781) 526-	stevedugg	\$0.00	Active	72	2
8	DAV Massachu	D W Clifford	2.00851E+12	Full Life	No	Greeley	Robert	W.	Apt 1010 260 Clark Ave	Chelsea	MA	02150-22	(978) 420-	5035	\$0.00	Active	72	12
9	DAV Massachu	D W Clifford	20085203973	Full Life	No	McLaughlin	Steven	A.	33 Rosedale Ave	Everett	MA	02149-5119			\$0.00	Active	55	23
10	DAV Massachu	D W Clifford	20085L014076	Full Life	No	Hines	Donald	L.	84 Aborn St Unit	Peabody	MA	01960-8628		DNNYDEE@	\$0.00	Active	78	26
11	DAV Massachu	D W Clifford	20085L008639	Full Life	No	Place	Leonard	W.	Apt 919 99 Florence St	Malden	MA	02148-3959		trekin49@	\$0.00	Active	97	46
12	DAV Massachu	D W Clifford	20085203915	Full Life	No	Agnes	John	L.	140 Estes St	Everett	MA	02149-4313			\$0.00	Active	98	21
13	DAV Massachu	D W Clifford	20085203017	Full Life	No	Johnson	Barry	M.	2 Hillside Pl	Malden	MA	02148-1929			\$0.00	Active	46	23
14	DAV Massachu	D W Clifford	20085L013916	Full Life	No	Bosia	Edmund	S.	Apt 138 100 Park Terrace Dr	Stoneham	MA	02180-44	(781) 590-	4192	\$0.00	Active	69	31
15	DAV Massachu	D W Clifford	20085L013517	Full Life	No	Buguey	Mark	E.	60 Tarpon Rd	East Falmout	MA	02536-6146		BRITTBUGI	\$0.00	Active	73	42
16	DAV Massachu	D W Clifford	2.00851E+12	Full Life	No	Cardoza	Edwin	Arthur	Unit 110 100 Rivers Edge Dr	Medford	MA	02155-54	(857) 312-	5924	\$0.00	Active	71	7
17	DAV Massachu	D W Clifford	2.00851E+12	Full Life	No	Nguyen	Paul	V	132 Fayette St	Lynn	MA	01902-2212			\$0.00	Active	68	11
18	DAV Massachu	D W Clifford	20085L013601	Full Life	No	Bajgot	Anthony	M.	57 Forest St	Wakefield	MA	01880-3636			\$0.00	Active	87	49
19	DAV Massachu	D W Clifford	20085L013887	Full Life	No	Tewksbury	Richard	E.	61 Orlando Ave	Winthrop	MA	02152-2264			\$0.00	Active	76	42
20	DAV Massachu	D W Clifford	20085L013779	Full Life	No	Sturgis	Stephen	H.	96 Fellsmere St	Lynn	MA	01904-2020			\$0.00	Active	82	47
21	DAV Massachu	D W Clifford	20085169018	Full Life	No	Garron	Robert	A.	5 Cortland Rd	Danvers	MA	01923-3464		BOBGARR@	\$0.00	Active	90	43
22	DAV Massachu	D W Clifford	20085204005	Full Life	No	Buguey	Edward	L.	25 Cabot St	Everett	MA	02149-3503		EDUGUEY@	\$0.00	Active	75	20



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Member Resources

[Home](#) > [Membership](#) > [Member Resources](#)



Member Advantages

Learn about exclusive deals and opportunities for DAV and Auxiliary members.



Quick Links

Quickly find frequently used forms and documents for: chapter resources, volunteering, department reports and information for distributing to various stakeholders.



Member Leaders

Resources for DAV officers and interested members.



Publicity

Tools and resources to help you spread the word.



Service Officer

Service officer guide and contact brief for benefits advocates.



Voluntary Services

Information to help prospective and current volunteers and coordinators.



Legislation

Tools, resources and reports for benefits protection team leaders and others.



Fundraising

Info on vehicle donations, Drive 4 UR Community events and others.



Employment

Links and resources related to DAV employment efforts.



Toolkits/Guides

Guides and resources produced for DAV member leaders.



Webinars

Videos covering topics of interest to members.



Videos

Digital content produced for DAV members and the public.



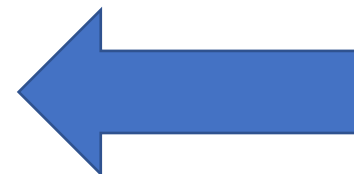
DAVStore.org

Get the gear and supplies you need to show your support of DAV's mission.



All (Alpha order)

An alphabetical listing of all the members only resources.



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[Home](#) > [Membership](#) > [Member Resources](#) > [Quick Links](#)

Below you will find several resources for managing day-to-day operations and general bookkeeping.

We have also included an archive of current national department director reports and information to present to disseminate to various stakeholders, including potential members that might be interested in joining the DAV or DAV Auxiliary ranks.

If there is something that you can't find in this section that you believe should be on this page, please feel free to [contact us](#) for it to be taken into consideration.



+ [Elected Officer Resources](#)

+ [IRS Reinstatement](#)

+ [Reports](#)

+ [Media Relations and Communications](#)

+ [Webinars/Seminars and Resources](#)



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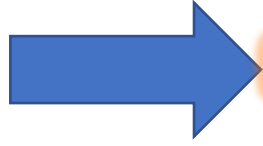
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Elected Officer Resources

- 2022 Delegate Form – Chapter
- 2022 Delegate Form – Department
- AFR Cheat Sheet
- Annual Financial Report Kit**
- Chapter Constitution & Bylaws Guidelines & Suggestions
- Chapter Membership Transfer Form
- Chapter Officer Guide
- Chapter Supply Order Form
- Department Constitution & Bylaws
- Direct Deposit Authorization for Department/Chapter Funds
- Financial Assistance Form
- Identity Presentation
- Join Our Ranks Insert
- Meeting Rituals
- Membership Application Form
- Membership Change of Address Form
- Membership Eligibility
- Membership List Request Form
- Monthly Chapter Financial Report
- National Constitution & Bylaws
- Nonprofit Advisor
- Officer Election Report Kit / Officer Election Report Kit Memo
- Service Officer Nomination Form
- Style Book, Language Guide & Logos
- Who Is DAV Insert

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— Elected Officer Resources

- [2022 Delegate Form – Chapter](#)
- [2022 Delegate Form – Department](#)
- [AFR Cheat Sheet](#)
- [Annual Financial Report Kit](#)
- [Chapter Constitution & Bylaws Guidelines & Suggestions](#)
- [Chapter Membership Transfer Form](#)
- [Chapter Officer Guide](#)
- [Chapter Supply Order Form](#)
- [Department Constitution & Bylaws](#)
- [Direct Deposit Authorization for Department/Chapter Funds](#)
- [Financial Assistance Form](#)
- [Identity Presentation](#)
- [Join Our Ranks Insert](#)
- [Meeting Rituals](#)
- [Membership Application Form](#)
- [Membership Change of Address Form](#)
- [Membership Eligibility](#)
- [Membership List Request Form](#)
- [Monthly Chapter Financial Report](#)
- [National Constitution & Bylaws](#)
- [Nonprofit Advisor](#)
- [Officer Election Report Kit / Officer Election Report Kit Memo](#)
- [Service Officer Nomination Form](#)
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— Elected Officer Resources

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- Nonprofit Advisor
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- Service Officer Nomination Form
- Style Book, Language Guide & Logos
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RECRUITMENT RESOURCE

Your ability to get your fellow veterans to join DAV takes continued familiarization with all facets of our mission and life-changing services.

You can use these tools to help set you up for success.

[Recruit a Warrior](#)



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When time is short, start with a 30-second elevator speech:

Why should I join DAV?

DAV's **lifetime of support for veterans of all generations**, their families and their survivors serves you and your fellow veterans.

Every year, our no-cost services help you and your brothers- and sisters-in-arms access the benefits and health care you've earned. DAV connects fellow veterans with meaningful employment. DAV advocates for our rights on Capitol Hill. As the nation's most resourceful patriotic charity, we've focused on keeping the promise to American's veterans and taking care of each other for more than 100 years. Your membership helps DAV extend its mission of service and hope to those who truly need it.

When you have more time, dig deeper into the mission. Tell them to explore dav.org.

Who is eligible to join DAV?

You are **eligible to join DAV** if you were not dishonorably discharged and sustained an injury or illness while in the military (whether service-connected by the Department of Veterans Affairs or not) or you aggravated a previous injury and you served during a period of armed conflict or under conditions simulating war. Your service didn't have to be in direct combat. Find out more at joindav.org.

What does DAV membership mean for you?

Your membership helps provide no-cost programs and services such as claims assistance, rides to VA medical appointments, and outreach to homeless and at-risk veterans. Membership brings fellowship and a chance to continue your service by getting involved to assist others in your community. You also add your voice to a powerful chorus

of over 1 million veterans across the nation advocating for legislation that will affect you directly. Your membership is what you make it.

Why does DAV have membership dues?

We are stronger together. Membership in DAV empowers us through camaraderie and legislative action. While part of our dues helps produce *DAV Magazine* to keep you informed about important issues, a part of these **funds are also redistributed to support vital programs** and services in **your** community.

Member Advantages

Membership in DAV gives you access to special discounts and savings on national and regional brands and local businesses. Visit dav.enjoymydeals.com to find the mobile app and latest Membership Advantages program deals.

Recruit A Warrior

Recruit A Warrior is a tool to help you instantly sign up new members wherever you encounter veterans. Go to dav.org/warrior and enter your DAV membership number to generate your personalized recruitment link and QR code. Using this link will ensure you get credit for signing up the new member, and it will also enter you in exciting recruitment contests when active!

How do I find DAV near me?

Finding one of more than 1,200 local chapters across the country for assistance near you is as easy as typing in your ZIP code at dav.org.

How can I advocate for legislation on behalf of veterans?

DAV CAN (Commander's Action Network) provides regular updates on issues affecting veterans and calls to action to protect earned benefits. Find out how to get involved at davcan.org.



Department of Massachusetts

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What services does DAV offer?

Benefits – In a typical year, DAV helps veterans file hundreds of thousands of claims for VA benefits and stays with them through every step of the process. Disabling injuries are often part of military service and can affect veterans at any stage of life, so DAV is there with free support whenever they need it.

- **Life-changing services**
- **Transition services**
- **Benefits advocates**

Legislation – DAV fights on Capitol Hill for the rights of veterans, informing the public and lawmakers of the challenges veterans face and rallying Americans to join the cause. DAV advocates for all veterans and their families, caregivers and survivors, leading directly to much-needed benefits and support.

- **Legislation**
- **Advocacy**

Employment – DAV is one of the most prolific charities in the nation when it comes to helping veterans find their mission after service. DAV hosts job fairs online and across the country, connecting veterans with employers, tools, resources and opportunities.

- **Job fairs**

Entrepreneurship – For service members, veterans and spouses interested in starting their own businesses, DAV is there with a network of mentors, educational programming, and a robust community of experts and peers to help innovate and build impactful businesses.

- **DAV Patriot Boot Camp**

Volunteerism – DAV volunteers are often located on-site at VA medical centers, where they donate more than a million volunteer hours per year, visiting veterans and assisting families in need, and provide rides to and from medical appointments at no cost to the veteran.

- **Volunteer locally**
- **DAV Transportation Network**

Adaptive Sports – Co-presented with the Department of Veterans Affairs, the National Disabled Veterans Winter Sports Clinic and Golf Clinic support disabled veterans with spinal cord injuries, amputations, neurological disorders, blindness or low vision, and other profound injuries and medical concerns through challenging therapeutic outdoor experiences, rehabilitation and education. These experiences help veterans challenge their perceived limitations and pursue their maximum health potential.

- **dav.org/events**

Homelessness – DAV connects homeless and at-risk veterans with care, benefits and employment opportunities.

- **Homeless Veterans Initiative**

Disaster Relief – When disasters strike, DAV and its team of benefits advocates are on the ground to help our nation's heroes. DAV provides relief through financial assistance as well as supply kits to veterans and their families so they can obtain basic necessities such as food, warm clothes and shelter.

- **Disaster relief**

Inspirational stories – DAV works to foster Victories for Veterans. Hear these veterans tell their stories.

- **dav.org/victories-for-veterans**

Don't forget to use your passion for DAV in your conversations with prospective members. We're all veterans, and your energy and enthusiasm can make the difference when someone is deciding on joining.

DAV in Your Community

Localizing DAV can go a long way in making membership more personal for prospective members. **Please share some thoughts or experiences about what makes DAV special at your chapter or in your community.** Does DAV have a strong presence in your state's legislature? Does your chapter support a local Homeless Veterans Stand Down? Does your chapter excel at assisting with veterans claims or participating in volunteer opportunities?